

Chandernagore Municipal Corporation**Barabazar, Marrie Park, P.O. Chandernagore****Dist: Hooghly*****Notice Inviting e-Tender-2nd Call*****Notice Inviting e- Tender No.: WBAD/CMC/ COMMISSIONER/PWD/NIT-08(e)/2026-27,****Dated: 21/09/2026****Memo No. 3133/PWD/e-TENDER/26-27/31****Dated: 21/09/2026**

Commissioner, Chandernagore Municipal Corporation invites e-tender for the work detailed in the table below: (Submission of Bid through **online**)

Name of Scheme: Development of Municipal Areas.**List of Scheme:**

Sl. No.	Name of the work (1)	Estimated Amount (Rs.) (2)	Earnest Money (Rs.) (3)	Price of Tender Documents (Rs.) (4)	Period of Completion (5)	Name of the Concerned Officer	Fund (7)
01.	Restoration work of Bituminous Pavement of Municipal Corporation Road at Pirtala area starting from TATA one mg shop up to Neogi Bagan, in between ward No.-20 & 21	339324.00	6786.00	750.00	15 Days from the date of Received work Order.	Commissioner, Chandernagore Municipal Corporation	Govt. Grant
02.	Restoration work of Bituminous Pavement of Municipal Corporation Road at Asharam Para More area starting from More shop up to Mankundu Garh in between ward No.-20 & 21	339324.00	6786.00	750.00	15 Days from the date of Received work Order.		
03.	Restoration work of Bituminous Pavement of Municipal Corporation Road at Bishal Mart Shopping Mall area starting from Surjya Kr. Modak sweet shop up to Med Pharmacy Medicin Shop in between ward No.-18 & 21	338727.00	6775.00	750.00	15 Days from the date of Received work Order.		
04.	Restoration work of Bituminous Pavement of Municipal Corporation road Hatkhola Daibak Para area starting From Beshohata More up to Mansatala Jagadhatri Puja Committee at Chandernagore, in between ward No.-16 & 17	339297.00	6786.00	750.00	15 Days from the date of Received work Order.		
05.	Restoration work of Bituminous Pavement of Municipal Corporation road at Patal Badi area starting From Bhubeneswari tala up to Jora Ghat at Chandernagore, in between ward No.-16 & 17	339297.00	6786.00	750.00	15 Days from the date of Received work Order.		
06.	Restoration work of Municipal Corporation Bituminous Pavement starting from Tematha Shibtala to Binodtala, Moran Road, in ward No.- 23, 24, 25 under CMC	254221.00	5084.00	750.00	15 Days from the date of Received work Order.		

Seal and Signature of the Tenderer**Chandernagore Municipal Corporation**

Sl. No.	Name of the work (1)	Estimated Amount (Rs.) (2)	Earnest Money (Rs.) (3)	Price of Tender Documents (Rs.) (4)	Period of Completion (5)	Name of the Concerned Officer (6)	Fund (7)
07.	Restoration work of Municipal Corporation Bituminous Pavement starting from Mansatala Club to Binodtala, in ward No.-24 under CMC	284002.00	5680.00	750.00	15 Days from the date of Received work Order.		Govt. Grant
08.	Restoration work of Municipal Corporation Bituminous Pavement starting from Akashganga Hall to Mansatala Club, in ward No.-24 under Chandernagore Municipal Corporation	268787.00	5376.00	750.00	15 Days from the date of Received work Order.		
09	Restoration work of Municipal Corporation Bituminous Pavement from Beshohata More to Akashganaga Hall, in ward No.- 23, 24 under Chandernagore Municipal Corporation	290430.00	5809.00	750.00	15 Days from the date of Received work Order.	Commissioner, Chandernagore Municipal Corporation	
10.	Restoration work of Municipal Corporation Bituminous Pavement starting from Badamtala to GT Road Jyotirmore, in ward No.-23 under CMC	333131.00	6663.00	750.00	15 Days from the date of Received work Order.		
11.	Restoration work of Municipal Corporation bituminous pavement starting from Beshohata More to Badamtala , in ward no-23 under CMC	339538.00	6791.00	750.00	15 Days from the date of Received work Order.		
12	Restoration work of Municipal Corporation Bituminous Pavement starting from Mihini Bagan to Primary School, in ward No.-26 under CMC	288571.00	5771.00	750.00	15 Days from the date of Received work Order.		
13	Restoration work of Municipal Corporation Bituminous Pavement starting from Primary School to GT Road, in ward No.-26 & 22 under CMC	259365.00	5187.00	750.00	15 Days from the date of Received work Order.		
14	renovation of Chandernagore Station road(Part) under CMC.	329634.00	6593.00	750.00	15 Days from the date of Received work Order.		
15	repairing & Strengthening of damaged bituminious pavement starting from Helapukur more up to Bidyalankar more at Palpara Road in ward no.7,8 under Chandernagore Municipal Corporation	335484.00	6710.00	750.00	15 Days from the date of Received work Order.		
16.	repairing & Strengthening of damaged bituminious pavement starting from Santan Sangha Club up to Palpara Jagaddhatritala at Bibirhat Road Road in ward no.2,3,7,8 under Chandernagore Municipal Corporation	339837.00	6797.00	750.00	15 Days from the date of Received work Order.		

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Sl. No.	Name of the work (1)	Estimated Amount (Rs.) (2)	Earnest Money (Rs.) (3)	Price of Tender Documents (Rs.) (4)	Period of Completion (5)	Name of the Concerned Officer (6)	Fund (7)
17.	repairing work of Bituminous road starting from G.T.Road up to Boraichanditala Mandir at Jadu Ghosh Lane in ward no. 4 under Chandernagore Municipal Corporation	341133.00	6823.00	750.00	15 Days from the date of Received work Order.		Govt. Grant
18.	Restoration work of Bituminous Pavement of Dulepara Main Road starting from Nabaratna to Duplexpatty Ashatala at Chandernagore, in between ward no 15 & 19	339548.00	6791.00	750.00	15 Days from the date of Received work Order.		
19.	Restoration work of Municipal Corporation bituminous pavement starting from Kali Mandir to Satghata Club, Upen Banerjee road in ward no- 24	121977.00	2440.00	250.00	15 Days from the date of Received work Order.	Commissioner, Chandernagore Municipal Corporation	
20.	Restoration work of Municipal Corporation bituminous pavement starting from Indra Gandhi Statue at Moran road to Kali Mandir, Upen Banerjee road in ward no- 23, 24	164644.00	3293.00	750.00	15 Days from the date of Received work Order.		
21.	Restoration work of Municipal Corporation bituminous pavement starting from Binodtala to Ambedkar Statue in ward no- 25	166631.00	3333.00	750.00	15 Days from the date of Received work Order.		
22.	Restoration work of Municipal Corporation bituminous pavement Chakraborty para 1sr lane from G T road to Chandernagore Guest House and Tinkari Banerjee Lane h/o. Alope Das to Kabadi Club in ward no- 22	224840.00	4497.00	750.00	15 Days from the date of Received work Order.		
23.	Restoration work of Municipal Corporation bituminous pavement Haltcare Medicine shop to Piuple Ghat in ward no- 25, 26	323100.00	6462.00	750.00	15 Days from the date of Received work Order.		
24.	Restoration work of Municipal Corporation bituminous pavement Kachari Ghat Kaliberi to Tarkol in ward no- 24	104812.00	2096.00	250.00	15 Days from the date of Received work Order.		
25.	Restoration work of Municipal Corporation bituminous pavement starting from Charmandirtala Indra Gandhi Statue to Satghata Math in ward no- 24	152326.00	3047.00	750.00	15 Days from the date of Received work Order.		
26.	Restoration work of Municipal Corporation bituminous pavement starting from Uttarayan Lodge to Junction of Rabindra NAth road, Sishubabu road, Makhanlal Sarani in ward no- 23, 24	301315.00	6026.00	750.00	15 Days from the date of Received work Order		

Eligibility Criteria for participation e-tender (Civil) –

- i) Intending tenderers should produce credentials of a similar nature of completed work of the minimum value of 30% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice; or
 - ii) Intending tenderers should produce credentials of 2(two) similar nature of completed work, each of the minimum value of 25% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice or,
 - iii) Intending tenderers should produce credentials of one single running work of similar nature which has been completed to the extent of 75% or more and value of which is not less than the desired value at,
 - iv) above; In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency,
 - The tender should possess valid PAN NO. , Trade License, Valid 15-digit GSTIN Number under GST Act, 2017 & Professional Tax Clearance Certificate.
 - The contractors should be submitted last 3years IT return certificate below 5 lac. schemes,
 - Last 3 (three) years Audited Balance Sheet, Profit Loss Account and IT Return along with Auditor's report for above 5 lac estimated amount.
 - Intending Contractors / Tenderers must be financially sound and have their machineries Required for The job.
 - Withdrawal after participation from the Tender: A Tender once submitted shall not be withdrawn within a period of 120 days from the last day of the opening of the Tender. If a Tenderer withdraws his participation from the Tender within this period without any valid reason, he may be disqualified from submitting any tender in CMC for a minimum period of one year and his **EMD will be forfeited**.
 - Validity of the offer/ Tender: The validity of the Tender shall be 120 days from the date of the opening of the offer. Time of completion of work shall be reckoned from the date of issuance of Work order date or date of layout as specified by the EIC.
 - Suspension & Debarment of Contractor: i) If the L1 bidder does not agree to execute the job after opening of Bid, **the earnest Money will be forfeited** without any further intimation and may be construed as an attempt to disturb the tendering process and dealt with accordingly legally including debarment up to 3(three) years of the Bidder, vide order no:- 724-W(C)/ M-953/19 Dt.-19.12.2019 of Govt. of WB, PWD.
 - The Detailed procedure for taking penal measures of suspension and debarment of suppliers, contractors and consultants delineated in memorandum no. 547-W(C)/ 1M-387/15 Dated-16.11.2015 and it's subsequent amendment notified vide memorandum no. 724-W(C)/ M-953/19,Dated-19.12.2019 of Works Branch, PWD, GoWB shall be followed for debarment & suspension of bidders & agencies selected for executing public works for their false declaration or forgery or falsification of records submitted or failure to execute committed contract or for their failure to perform contractual obligations and thereby resulting delay for execution of faulty works.
 - Disclaimer: All expense for preparing and submission of the Tender bid shall be to the bidder's account and shall no way be refunded/ compensated in any form.
- CMC reserve the right to reject or accept or split any or all Tenders / bids without assigning any reasons what so ever. CMC reserves the right to terminate the tender / Quotation without assigning any reason what so ever in nature at any point of time during pendency of the contract by serving upon seven days written notice to the contractor even after award of the contract and execution of field work without entertaining any claim for loss of profit or compensation of any kind and of any nature whatsoever.
- Arbitration:** All the disputes arising from tender come under the Jurisdiction of Calcutta High Court or any other Competent Court as the Case may be.
- i) A declaration must be submitted on Letter Head Pad upto 10 Lac of the estimated cost for single work, but ii) declaration must be submitted on non-judicial stamp paper above 10 Lac of estimated cost for single work stating that the documents submitted / furnished by him are true and genuine to the best of his knowledge and belief. In case any fraudulent activities are observed and or detected, he shall be solely responsible for such activities. He shall also declare that whether his firm has been debarred in recent past from any sort of tendering in any department or punished in any form.

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- i) **For tender value amounting to Rs. 30 Lac bank solvency not required, ii) from 30 Lac to 50 Lac 20% bank solvency required of the estimated cost for single work, iii) More than 50 Lac Bank Solvency 40% required of the estimated cost for single work issued from any Indian Nationalized / Scheduled Bank & issued not before one year from the date of publication of NIT, should be submitted in order to check financial capability.**

The partnership firms intending to compete in the e-tender should have proper deed of registration, executed at A.D.S.R, Govt of WB Office.

The transaction deal in case partnership firms, should be duly authorized by the co-partners.

For co-operative firms the registration certificate and authorized certificate must upload while submission of tender papers.

The bidders participatory in the tender over Rs.- 30 laC gross value, Should appoint at list diploma civil Engineer and the respective appointment letter to produced.

1) In the event of e-filling, intending bidder may download the tender documents from the website

<http://wbttenders.gov.in> directly with the help of Digital Signature Certificate.

2) Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the website

<http://wbttenders.gov.in>

3) The **FINANCIAL OFFER** of the prospective tenderer will be considered only if the **TECHNICAL BID** of the tenderer is found

qualified by the 'Tender Evaluation Committee' formed by the authority of "Commissioner, Chandernagore Municipal Corporation". The

decision of the 'Tender Evaluation Committee' of Chandernagore Municipal Corporation will be final and absolute in this respect. The

list of Qualified Bidders will be displayed in the website.

4) Eligibility criteria and product specification for participation in the tender -

(1) As per NIT detail table (Sl. No. - 8) above

Income Tax Acknowledgement Receipt for the latest Assessment year, P.T. Deposit Challan for the latest Financial year, Pan Card, Valid 15-digit GSTIN Number under GST Act 2017 are to be accompanied with the Technical Bid Documents.

[Non-statutory documents]

The prospective bidders or any of their constituent partners shall neither have abandoned any work nor any of their contracts Have been rescinded during the last 5 (five) years. Such abandonment or rescission will be considered as disqualification Towards eligibility. (A declaration in this respect has to be furnished by the prospective bidders without which the Technical Bid shall be treated as non-responsive.)

In case of Proprietorship, Partnership Firms and Company, Authenticated Balance Sheet and Profit & Loss Account in favour of Applicants are to be furnished. No other name along with applicant's name in such enclosure will be entertained.

[Non-statutory documents]

Registered Partnership Deed for Partnership Firm only along with Power of Attorney is to be submitted. The company shall furnish the Article of Association and Memorandum.

[Non-statutory documents]

Joint Ventures will not be allowed.

A prospective bidder shall be allowed to participate in a particular job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job, all his applications will be rejected for that job without assigning any reason thereof.

The executing agency may not get a running payment unless the gross amount of running bill is 30% of the tendered amount whichever less is. Provisions in Clause(s) 7, 8 & 9 contained in Terms and Conditions of Chandernagore Municipal Corporation so far as they relate to quantum and frequency of payment is to be treated as superseded.

Adjustment of price in respect of construction materials shall not be applicable. The bidders shall quote their rate accordingly.

No mobilization advance and secured advance will be allowed.

Agencies shall have to arrange land for erection of Plant & Machineries, storing of materials, labour shed, laboratory etc. at their own cost and responsibility.

All materials required for the proposed work shall be of specified grade inconformity with relevant code of practice (latest revision) accordingly and shall be procured and supplied by the agency at their own cost including all taxes. If required by the Engineer-in-Charge, further testing from any Government approved Testing Laboratory shall have to be conducted by the agency at their own cost.

Constructional Labour Welfare CESS @ 1% (one percent) of cost of construction will be deducted from every Bill of the selected agency. There shall be no provision of Arbitration.

Bid shall remain valid for a period not less than 120 (one hundred twenty) days from the last date of submission of Financial Bid / Sealed Bid. If the bidder withdraws the bid during the validity period of bid, the earnest money as deposited will be forfeited

Forthwith without assigning any reason thereof.

5) Date and Time Schedule:

Sl. No.	Particulars	Date & Time
01	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	21/09/2026 From 18.00HR
02	Documents download/sell start date (Online)	21/09/2026 from 18.30HR
03	Pre-bid meeting to be held at Office of the Commissioner, Chandernagore Municipal Corporation	23/09/2026 at 15.00 HR
04	Bid submission start date (On line)	21/09/2026 from 18.30 HR
05	Bid Submission closing date (On line)	29/09/2026 up to 18.00 HR
06	Bid opening date for Technical Proposals (Online)	03/10/2026 at 12.00 HR
07	Date of uploading list for Technically Qualified Bidder(online)	TO BE NOTIFIED LATER
08	Date for opening of Financial Proposal (Online)	TO BE NOTIFIED LATER

(2) The following paragraph shall be added to the Interpretation Clause of CONDITIONS of CONTRACT:-

“The word 'Government' means the Government of the State of West Bengal in Public Works Department.”

This bears concurrence of Group-T of Finance (Audit) Department vide their U.O. No.417 Dated 22.08.2017:
This notification will take immediate effect.

7) Site of work and necessary drawings may be handed over to the agency phase wise. No claim in this regards will be entertained.

**8) Earnest Money 2% of the estimated amount put to tender. It is to be submitted online
Tender fee, which is non-refundable, is to be submitted online**

9) The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction, the cost of visiting the site shall be at his own expense.

10) The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. The tender accepting authority of Chandernagore Municipal Corporation reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Tenderer at the stage of Bidding.

11) **Refund of EMD: -** The Earnest Money of all the **unsuccessful Tenderers** deposited in favour of “Chandernagore Municipal Corporation” payable at Chandernagore will be refunded online.

12) Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in ‘**Instructions to Bidders**’ stated in Section – ‘A’ before tendering the bids.

13) Conditional / Incomplete tender will not be accepted under any circumstances.

14) The intending Tenderers are required to quote the rate online.

14a) In pursuance order of the Finance Department, GoWB vide no- 4608-F(Y) dated 18.07.2018, the bidder shall be liable for submission of Bank Guarantee to the tune of 10% of the tendered amount in addition to the normal Security deposit of 10% in the event of the submitted financial bid being more or equal to 20% less.

The subsequent issuance of Work order shall be processed after submission of the Bank Guarantee, which shall be valid till the date of completion of contract and shall be subsequently refunded successful completion of the execution.

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15) Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970 (b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 of the notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time.

16) Guiding Schedule of Rates: - For details information kindly contact PWD of Chandernagore Municipal Corporation.

17) During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect /manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.

18) The Commissioner, Chandernagore Municipal Corporation reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.

19) If there be any objection regarding prequalifying the Agency that should be lodged on line to the Commissioner i.e. Tender Inviting Authority within 2 (two) days from the date of publication of list of qualified agencies and beyond that time schedule no objection will be entertained by the Tender Inviting Authority/ Tender Evaluation Committee.

20) Before issuance of the **WORK ORDER**, the tender inviting authority may verify the credential and other documents of the lowest tenderer if found necessary. After verification if it is found that the documents submitted by the lowest tenderer is either manufactured or false in that case work order will not be issued in favour of the said Tenderer under any circumstances.

21) If any discrepancy arises between two similar clauses on different notification, the clause as stated in later notification will supersede former one in following sequence:

- 1) Terms and Conditions of Chandernagore Municipal Corporation.
- 2) N.I.T.
- 3) Special Terms and Conditions
- 4) Technical Bid
- 5) Financial Bid

22) Qualification criteria:

The tender inviting and Accepting Authority through a "Tender Evaluation Committee" will determine the eligibility of each bidder. The bidders shall have to meet all the minimum criteria regarding:

- 1) Financial Capacity
- 2) Technical Capability comprising of personnel & equipment capability
- 3) Experience / Credential

The eligibility of a bidder will be ascertained on the basis of the document(s) in support of the minimum criteria as mentioned above and the declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is either manufactured or false in such cases the eligibility of the bidder /tenderer will be rejected at any stage without any prejudice.

23) Escalation of Price on any ground and consequent cost overrun shall not be entertained under any circumstances. Rates should be quoted accordingly.

Copy forwarded for information and necessary action with a request to arrange for displaying the notice board for wide publicity.

1. Hon'ble Administrator
2. Hon'ble Secretary
3. Hon'ble F.O.
4. Hon'ble E.O
5. Hon'ble Exe. Engineer, MED, Hooghly Div.
6. Hon'ble A.E.
7. Hon'ble Sec. In-charge (PWD)
8. Hon'ble S.A.E – Borough-I to V
9. I.T. Deptt. (SA-1) Upload in CMC website.
10. File
11. Notice board

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TO BIDDERS

General guidance for e-Tendering:

Instructions / Guidelines for electronic submission of the tenders have been annexed for assisting the contractors to participate in e-Tendering.

i. Registration of Contractor:

Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement System, through logging on to <https://wbenders.gov.in> (the web portal of Chandernagore Municipal Corporation the contractor is to click on the link for e-Tendering site as given on the web portal).

ii. Digital Signature certificate (DSC):

Each contractor is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the National Informatics Centre (NIC) on payment of requisite amount. Details are available at the Web Site stated in Clause (i). Above DSC is given as a USB e-Token.

iii. The contractor can search & download N.I.T. & Tender Document(s) electronically from computer once he logs on to the website mentioned in Clause (i) using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

iv. Participation in more than one work:

A prospective bidder shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job all his applications will be rejected for that job.

v. Submission of Tenders:

Tenders are to be submitted through online to the website stated in Clause A.1. in two folders at a time for each work, one in Technical Proposal & the other is Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

Technical Proposal:

The Technical proposal should contain scanned copies of the following in two covers (folders).

(a). Statutory Cover containing the following documents:

- 1) Terms and Conditions of **Chandernagore Municipal Corporation**.
- 2) N.I.T.
- 3) Prequalification Application (Sec-B, Form – I) (on company's letter head).
- 4) Form-II to IV (on company's letter head)

Downloaded properly and upload digitally signed.

The rate will be quoted in the B.O.Q. Quoted rate will be encrypted in the B.O.Q. under Financial Bid.

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(b). Non-statutory Cover Containing the following documents:

- Professional Tax (PT) deposit receipt challan for the latest financial year, Pan Card, IT, Income Tax Return for the Assessment year Valid 15-digit GSTIN number under GST Act, 2017
- Registration Certificate under Company Act. (if any).
- Registered Deed of partnership Firm / Article of Association & Memorandum.
- Power of Attorney (For Partnership Firm / Private Limited Company, if any).
- Authenticated Balance Sheet & Profit & Loss A/c. for the last 3 (three) years (year just preceding the current Financial Year will be considered as year – I)
- List of Technical staffs along with structure & organization (Section – B, Form – III).
- For Registered Unemployed Engineers' Co-operative Societies and Registered Labour Co-operative Societies having Credential for completion of at least one similar nature of work under the authority of State / Central Government, statutory bodies under State / Central Government constituted under the statute of the State / State Government having a magnitude of 50% (*Fifty percent*) of the Estimated amount put to tender is to be furnished. [Ref. Sl. No. 5 & 7 of this NIT]. Scanned copy of Original Credential Certificate as stated in Sl. No. 5 of N.I.T.

N.B.: Failure of submission of any of the above mentioned documents as stated in Sl. No. A.5.(a). And Sl. No. : A.5. (b). will render the tenderer liable to be rejected for both statutory & non statutory cover.

Financial Proposal:-

The rate will be quoted in the B.O.Q. Quoted rate will be encrypted in the B.O.Q. under Financial Bid.
Downloaded properly and upload digitally signed.

Non-Statutory Document:

THE ABOVE STATED NON-STATUTORY/TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER

Click the check boxes beside the necessary documents in the My Document list and then click the tab “Submit Non Statutory Documents” to send the selected documents to Non-Statutory folder.

Next Click the tab “Click to Encrypt and upload” and then click the “Technical” Folder to upload the Technical Documents.

Sl. No.	Category Name	Sub-Category Description	Detail(s)
A.	Certificate(s)	Certificate(s)	Valid 15-digit GSTIN Number under GST Act 2017 & PAN P Tax (Challan) (Latest FY) Latest IT Receipt Income Tax Return for Assessment years
B.	Company Detail(s)	Company Detail	Proprietorship Firm (<i>Trade License, Running Factory License</i>) - Structure & Org. Partnership Firm (<i>Partnership Deed, Trade License, Running Factory License</i>) Ltd. Company (<i>Incorporation Certificate, Trade License, Running Factory License</i>) Society (<i>Society Registration Copy, Trade License, Running Factory License</i>) Power of Attorney, Memorandum of Association and Articles of Association of the Company
C.	Credential	Credential	Similar nature of work done & completion certificate which is applicable for eligibility in this tender as per Form –IV Section –B.
D.	Financial Info		Authenticated Balance Sheet & Profit & Loss A/c for the last 3 (three) years (year just preceding the current Financial Year will be considered as year – I)
E.	Man Power	Technical Personnel	List of Technical Staffs with Qualifications & Experience. Applicable more than 30 lacss.

N.B.: Failure of submission of any of the above mentioned documents as stated in Sl. No.5.(a). and Sl. No.: .5.(b). and Sl. No. : 5(c). will render the tenderer liable to be rejected for both statutory & non statutory cover.

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SPECIAL TERMS & CONDITIONS AND SPECIFICATION OF WORKS

The tenderer should quote his base offer as per the quantity described in the Schedule, which may be accepted by the department if found technically acceptable and economically viable.

The tenderer should furnish the name of the state where factory is situated.

It is to be noted that Finance Department Notification No. 10500-F dt. 19th Nov. 2004 of Govt. of West Bengal will be applicable for finalization of tender.

In case the new D.G.S&D rate contract comes into operation before issuance of the Acceptance Order and if the rate contract is lower than that of the tendered rate, the benefit of lower price in rate contract shall be passed on to the purchaser i.e. the payment would be made at the lower rate.

In order to ensure timely and proper supply, the tender inviting Authority's right to split tender quantities between L-1 and other bidders at a later date is reserved. It will be the discretion of Tender Inviting Authority to split the quantity based on the capacity and the capability of such bidders for which required information will be sought from the respective bidders at a later date.

The rate will be quoted in the B.O.Q. Quoted rate will be encrypted in the B.O.Q. under Financial Bid. Downloaded properly and Upload digitally signed.

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Tender Evaluation Committee (TEC)

Evaluation Committee constituted by the Competent Authority of Chandernagore Municipal Corporation will function as Evaluation Committee for selection of Technically Qualified Contractors.

Opening & evaluation of tender:

If any contractor is exempted from payment of EMD, copy of relevant Government Order needs to be furnished.

Opening of Technical Proposal:

Technical proposals will be opened by the Concerned Tender Inviting Authority or his authorized representative electronically from the website using their Digital Signature Certificate (DSC).

Intending Tenderers may remain present if they so desire.

Cover (folder) for Statutory Documents (Ref. Sl. No. A.5.(a).) will be opened first and if found in order, cover (folder) for Non- Statutory Documents (Ref. Sl. No. A. 5. (b). Will be opened. If there is any deficiency in the Statutory Documents the tender will summarily be rejected.

Decrypted (transformed into readable formats) documents of the non-statutory cover will be downloaded & handed over to the Tender Evaluation Committee.

Summary list of technically qualified tenderers will be uploaded online.

Pursuant to scrutiny & decision of the Board of Councilors' the summary list of eligible tenderers & the serial number of work for which their proposal will be considered will be uploaded in the web portals.

During evaluation the committee may summon of the tenderers & seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

1. Financial Proposal

The financial proposal should contain the following documents in one cover (folder) i.e. Bill of Quantities (BOQ). The contractor is to quote the rate (Presenting Above / below / At per) online through computer in the space marked for quoting rate in the BOQ.

Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.

Financial capacity of a bidder will be judged on the basis of information furnished in Section - B.

Penalty for suppression / distortion of facts:

If any tenderer fails to produce the original hard copies of the documents like Completion Certificates and any other documents on demand of the Tender Inviting Authority within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies, it may be treated as submission of false documents by the tenderer and action may be referred to the appropriate authority for prosecution as per relevant IT Act.

Rejection of Bid:

Employer reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's action.

Award of Contract

The Bidder who's Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance Letter / Letter of Acceptance.

The notification of award will constitute the formation of the Contract.

Terms and conditions of Chandernagore Municipal Corporation will be incorporated all agreements between the Tender Accepting Authority and the successful bidder. All the tender documents including N.I.T. & B.O.Q. will be the part of the contract documents. After receipt of Letter of Acceptance, the successful bidder shall have to submit requisite copies of contract documents downloading from the website stated in Sl. No. 1 of N.I.T. along with requisite cost through Demand Draft / Pay Order issued from any nationalized bank in favour of the Chandernagore Municipal Corporation payable at Chandernagore within time limit to be set in the letter of acceptance.

Seal and Signature of the Tenderer

Chandernagore Municipal Corporation

SECTION – B

FORM – I

PRE-QUALIFICATION APPLICATION

To
The Commissioner,
Chandernagore Municipal Corporation,
Barabazar, Marrie Park, Chandernagore,
Hooghly - 712136.

Ref. : Tender for _____

(Name of work) _____

e-N.I.T.No. : Dated:

Dear Sir,

Having examined the Statutory, Non-statutory & N.I.T. documents, I /we hereby submit all the necessary information and relevant documents for evaluation.

The application is made by me / us on behalf of _____ in the capacity
_____ duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for Application and for completion of the contract documents is attached herewith.

We are interested in bidding for the work(s) given in Enclosure to this letter.

We understand that:

- 1) Tender Inviting & Accepting Authority can amend the scope & value of the contract bid under this project.
- 2) Tender Inviting & Accepting Authority reserve the right to reject any application without assigning any reason.

Enclosure(s) : e-Filling -

- 1) Statutory Documents.
- 2) Non Statutory Documents.

Date:

Seal and Signature of the Tenderer

Chandernagore Municipal Corporation

**SECTION – B
Form-II****[To be furnished on Company's Letter Head]**

- 1) I, the under-signed do certify that all the statements made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection/ claim will be raised by the under-signed.
- 2) The under-signed also hereby certifies that neither our firm M/S _____ nor any of constituent partner had been debarred to participate in any tender by any Govt. Organization / Undertaking during the last 5 (*five*) years prior to the date of this N.I.T.
- 3) The under-signed would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by the Department to verify this statement.
- 4) The under-signed understands that further qualifying information may be requested and agrees to furnish any such information at the request of the Department.
- 5) Certified that I have applied in the tender in the capacity of individual/ as a partner of a firm and I have not applied severally for the same job.

We hereby declare that we agree to the terms and condition laid down in the NIT document, Terms and Conditions of Chandernagore Municipal Corporation as published in the NIT no:**Dated:**
This agreement over rides any remarks/observation/ submission made anywhere else in our submitted bid.

Signed by an authorized officer of the firm_____
Title of the officer_____
Name of the Firm with Seal

Date: _____

Seal and Signature of the Tenderer**Chandernagore Municipal Corporation**

SECTION – B

FORM – III

STRUCTURE AND ORGANISATION

1) Name of Applicant : _____

2) Office Address : _____

Telephone No. : _____

Fax No. : _____

3) Name and Address of Bankers : _____

4) Attach an organization chart showing the structure of the company with names of Key personnel and technical staff with Bio-data : _____

Note: Application covers Proprietary Firm, Partnership, Limited Company or Corporation

Signature of applicant including title and
capacity in which application is made

Seal and Signature of the Tenderer

Chandernagore Municipal Corporation

SECTION – B**FORM – IV****Experience Profile**

Name of the Firm : _____

List of projects completed that are similar in nature to the works having more than 50% (*fifty percent*) of the project cost executed during the last 3 (*three*) years.

Name of Employer	Name, Location & nature of work	Name of Consulting Engineer responsible for supervision	Contract price in Indian Rs.	Percentage of Participation of company	Original Date of start of work	Original Date of completion of work	Actual Date of starting The work	Actual Date of completion of work	Reasons for delay in completion (if any)

Note:

- 1) Certificate from the Employers to be attached
- 2) Non-disclosure of any information in the Schedule will result in disqualification of the firm

Signature of applicant including title and capacity in which application is made

Seal and Signature of the Tenderer

Chandernagore Municipal Corporation