

Chandernagore Municipal Corporation**Barabazar, Marrie Park, P.O. Chandernagore****Dist: Hooghly*****Notice Inviting e-Quotation- 2nd Call*****Notice Inviting e- Tender No.: WBMA/CMC/ COMMISSIONER/PWD/NIQ-02(e)/2026-27,****Dated: 14/07/2026****Memo No. 3133/PWD/e-QUOTATION/26-27/08****Dated: 14/07/2026**

Commissioner, Chandernagore Municipal Corporation invites e-Quotation for the work detailed in the table below:
(Submission of Bid through **online**)

Name of Scheme:**List of Scheme:**

Sl. No.	Name of the work (1)	Rate quoted (Rs.) (2)	Earnest Money / Security Money (Rs.) (3)	Price of Tender Documents (Rs.) (4)	Period of Completion (5)	Name of the Concerned Officer (6)	Fund (7)	Eligibility of Contractor (8)
01.	Supply and operating diesel/electric 12(twelve) nos pump(outlet 4" and capacity 2HP) for emergency (urgent basis) under Chandernagore Municipal Corporation. (including Fuel. Carring & Operator).(including all taxes).	Rate to be quoted by the Party/ Agency	4000.00 Rest amount will be deposit at the time of agreement @2% of quoted Rate	250	365 Days	Commissioner, Chandernagore Municipal Corporation	Municipal Fund	a) Eligible & Resourceful Agencies having sound financial status must submit credential in the similar nature of supply valued not less than 30% on their BID Value, under single contract executed within last 5 years and also Should posses valid PAN NO. , Valid 15-digit GSTIN Number under GST Act, 2017 & Professional Tax Clearance Certificate, last 3 years Audited Balance Sheet, P/L Account and IT return, Trade License or Certificate of Enlistment on similar Trades.

Seal and Signature of the Bidder

Chandernagore Municipal Corporation

1) In the event of e-filling, intending bidder may download the tender documents from the website <http://wbidders.gov.in> directly with the help of Digital Signature Certificate. **The tender fee is non-refundable, even if the bid is unsuccessful.**

2) Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the website <http://wbidders.gov.in>

3) The **FINANCIAL OFFER** of the prospective bidder will be considered only if the **TECHNICAL BID** of the bidder is found qualified by the 'Tender Evaluation Committee' formed by the authority of "Commissioner, Chandernagore Municipal Corporation". The decision of the 'Tender Evaluation Committee' of Chandernagore Municipal Corporation will be final and absolute in this respect and no question may be raised regarding the decision made by the 'Tender Evaluation Committee' now or in future. The list of Qualified Bidders will be displayed in the website.

4) Eligibility criteria and product specification for participation in the tender -

(1) As per NIQ detail table (Sl. No. - 8) above

Income Tax Acknowledgement Receipt for the latest Assessment year, P.T. Deposit Challan for the latest Financial year, Pan Card, Valid 15-digit GSTIN Number under GST Act 2017 are to be accompanied with the Technical Bid Documents.

[Non-statutory documents]

The prospective bidders or any of their constituent partners shall neither have abandoned any work nor any of their contracts Have been rescinded during the last 5 (five) years. Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration in this respect has to be furnished by the prospective bidders without which the Technical Bid shall be treated as non-responsive.)

In case of Proprietorship, Partnership Firms and Company, Authenticated Balance Sheet and Profit & Loss Account in favour of Applicants are to be furnished. No other name along with applicant's name in such enclosure will be entertained.

[Non-statutory documents]

Registered Partnership Deed for Partnership Firm only along with Power of Attorney is to be submitted. The company shall furnish the Article of Association and Memorandum.

[Non-statutory documents]

Joint Ventures will not be allowed.

A prospective bidder shall be allowed to participate in a particular job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job, all his applications will be rejected for that job without assigning any reason thereof.

No mobilization advance and secured advance will be allowed.

Bid shall remain valid for a period not less than 120 (*one hundred twenty*) days from the last date of submission of Financial Bid / Sealed Bid. If the bidder withdraws the bid during the validity period of bid, the earnest money as deposited will be forfeited

forthwith without assigning thereof any reason. If a Bidder withdraws his Tender within this period without any valid reason, he may be disqualified from submitting any tender in CMC.

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5) Date and Time Schedule:

Sl. No.	Particulars	Date & Time
01	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	14.07.2026 From 18.00HR
02	Documents download/sell start date (Online)	14.07.2026 from 18.30HR
03	Pre-bid meeting to be held at Office of the Commissioner, Chandernagore Municipal Corporation	17.07.2026 at 15.00 HR
04	Bid submission start date (On line)	14.07.2026 from 18.30 HR
05	Bid Submission closing date (On line)	24.07.2026 up to 17.00 HR
06	Bid opening date for Technical Proposals (Online)	27.07.2026 at 11.00 HR
07	Date of uploading list for Technically Qualified Bidder(online)	TO BE NOTIFIED LATER
08	Date for opening of Financial Proposal (Online)	TO BE NOTIFIED LATER

6). If any defect / damage are found in the supplied items during the period of one year, the contractor shall supply the same goods at his own cost to the specification at par immediately. On failure to do so, penal action against the contractor will be imposed by the Department as deemed fit. The contractor may quote his rate considering the above aspect. Refund of Security Deposit will only be made after successful maintaining of appropriate service level of the work as mentioned above for **1 (One) Years** from the date of completion of the work. Terms and Conditions of Chandernagore Municipal Corporation shall be treated as superseded **Vide Order No- 592/1(125)/MA/C-10/3S-21/2013 dt. 28 day of October 2016.**

7) Earnest Money 2% of the estimated amount put to tender. It is to be submitted online
Tender fee, which is non-refundable, is to be submitted online

8) The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. The tender accepting authority of Chandernagore Municipal Corporation reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Tenderer at the stage of Bidding.

9) **Refund of EMD:-** The Earnest Money of all the **unsuccessful Tenderers** deposited in favour of “Chandernagore Municipal Corporation” payable at Chandernagore will be refunded online.

10) Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in ‘**Instructions to Bidders**’ stated in Section – ‘A’ before tendering the bids.

11) Conditional / Incomplete tender will not be accepted under any circumstances.

12) The intending bidders are required to quote the rate *online*.

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Chandernagore Municipal Corporation

13) Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970 (b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 of the notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time.

14) **Guiding Schedule of Rates:** - For details information kindly contact TPCELL of Chandernagore Municipal Corporation.

15) During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect /manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.

16) The Commissioner, Chandernagore Municipal Corporation reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.

17) If there be any objection regarding prequalifying the Agency that should be lodged on line to the Commissioner i.e. Tender Inviting Authority within 2 (*two*) days from the date of publication of list of qualified agencies and beyond that time schedule no objection will be entertained by the Tender Inviting Authority/ Tender Evaluation Committee.

18) Before issuance of the **WORK ORDER**, the tender inviting authority may verify the credential and other documents of the lowest tenderer if found necessary. After verification if it is found that the documents submitted by the lowest bidder is either manufactured or false in that case work order will not be issued in favour of the said Bidder under any circumstances.

19) If any discrepancy arises between two similar clauses on different notification, the clause as stated in later notification will supersede former one in following sequence:

- 1) Terms and Conditions of Chandernagore Municipal Corporation.
- 2) N.I.Q.
- 3) Special Terms and Conditions
- 4) Technical Bid
- 5) Financial Bid

20) **Qualification criteria:**

The tender inviting and Accepting Authority through a “Tender Evaluation Committee” will determine the eligibility of each bidder. The bidders shall have to meet all the minimum criteria regarding:

- 1) Financial Capacity
- 2) Technical Capability comprising of personnel & equipment capability
- 3) Experience / Credential

The eligibility of a bidder will be ascertained on the basis of the document(s) in support of the minimum criteria as mentioned above and the declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is either manufactured or false in such cases the eligibility of the bidder /tenderer will be rejected at any stage without any prejudice.

21) Escalation of Price on any ground and consequent cost overrun shall not be entertained under any circumstances. Rates should be quoted accordingly.

Copy forwarded for information and necessary action with a request to arrange for displaying the notice board for wide publicity.

1. Hon'ble Administrator
2. Hon'ble Secretary
3. Hon'ble F.O.
4. Hon'ble E.O
5. Hon'ble Exe. Engineer, MED, Hooghly Div.
6. Hon'ble Engineer
7. Hon'ble A.E.
8. Hon'ble Sec. In-charge (PWD)
9. Hon'ble S.A.E – Borough-I to V
10. I.T. Deptt. (Paper Add)
11. File
12. Notice board

Seal and Signature of the Bidder

Chandernagore Municipal Corporation

**SECTION - A INSTRUCTION
TO BIDDERS**

General guidance for e-Tendering:

Instructions / Guidelines for electronic submission of the tenders have been annexed for assisting the contractors to participate in e-Tendering.

i. **Registration of Contractor:**

Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement System, through logging on to <https://wbtenders.gov.in> (the web portal of Chandernagore Municipal Corporation the contractor is to click on the link for e-Tendering site as given on the web portal).

ii. **Digital Signature certificate (DSC):**

Each contractor is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the National Informatics Centre (NIC) on payment of requisite amount. Details are available at the Web Site stated in Clause (i). Above DSC is given as a USB e-Token.

iii. The contractor can search & download N.I.T. & Tender Document(s) electronically from computer once he logs on to the website mentioned in Clause (i) using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

iv. **Participation in more than one work:**

A prospective bidder shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job all his applications will be rejected for that job.

v. **Submission of Tenders:**

Tenders are to be submitted through online to the website stated in Clause A.1. in two folders at a time for each work, one in Technical Proposal & the other is Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

Technical Proposal:

The Technical proposal should contain scanned copies of the following in two covers (folders).

(a). Statutory Cover containing the following documents:

- 1) Terms and Conditions of **Chandernagore Municipal Corporation**.
- 2) N.I.T.
- 3) Prequalification Application (Sec-B, Form – I) (on company's letter head).
- 4) Form-II to IV (on company's letter head)

Downloaded properly and upload digitally signed.

The rate will be quoted in the B.O.Q. Quoted rate will be encrypted in the B.O.Q. under Financial Bid.

(b). Non-statutory Cover Containing the following documents:

- Professional Tax (PT) deposit receipt challan for the latest financial year, Pan Card, IT, Income Tax Return for the Assessment year Valid 15-digit GSTIN number under GST Act, 2017
- Registration Certificate under Company Act. (if any).
- Registered Deed of partnership Firm / Article of Association & Memorandum.
- Power of Attorney (For Partnership Firm / Private Limited Company, if any).
- Authenticated Balance Sheet & Profit & Loss A/c. for the last 3 (three) years (year just preceding the current Financial Year will be considered as year – I)
- List of Technical staffs along with structure & organization (Section – B, Form – III).
- For Registered Unemployed Engineers' Co-operative Societies and Registered Labour Co-operative Societies having Credential for completion of at least one similar nature of work under the authority of State / Central Government, statutory bodies under State / Central Government constituted under the statute of the State / State Government having a magnitude of 50% (*Fifty percent*) of the Estimated amount put to tender is to be furnished. [Ref. Sl. No. 5 & 7 of this NIQ]. Scanned copy of Original Credential Certificate as stated in Sl. No. 5 of N.I.T.

N.B.: Failure of submission of any of the above mentioned documents as stated in Sl. No. A.5.(a). And Sl. No. : A.5. (b). will render the tenderer liable to be rejected for both statutory & non statutory cover.

Financial Proposal:-

The rate will be quoted in the B.O.Q. Quoted rate will be encrypted in the B.O.Q. under Financial Bid.

Downloaded properly and upload digitally signed.

Non-Statutory Document:**THE ABOVE STATED NON-STATUTORY/TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER**

Click the check boxes beside the necessary documents in the My Document list and then click the tab “Submit Non Statutory Documents” to send the selected documents to Non-Statutory folder.

Next Click the tab “Click to Encrypt and upload” and then click the “Technical” Folder to upload the Technical Documents.

Sl. No.	Category Name	Sub-Category Description	Detail(s)
A.	Certificate(s)	Certificate(s)	Valid 15-digit GSTIN Number under GST Act 2017 & PAN P Tax (Challan) (Latest FY) Latest IT Receipt Income Tax Return for Assessment years
B.	Company Detail(s)	Company Detail	Proprietorship Firm (<i>Trade License, Running Factory License</i>) -Structure & Org. Partnership Firm (<i>Partnership Deed, Trade License, Running Factory License</i>) Ltd. Company (<i>Incorporation Certificate, Trade License, Running Factory License</i>) Society (<i>Society Registration Copy, Trade License, Running Factory License</i>) Power of Attorney, Memorandum of Association and Articles of Association of the Company
C.	Credential	Credential	Similar nature of work done & completion certificate which is applicable for eligibility in this tender as per Form -IV Section -B.
D.	Financial Info		Authenticated Balance Sheet & Profit & Loss A/c for the last 3 (three) years (year just preceding the current Financial Year will be considered as year – I)
E.	Man Power	Technical Personnel	List of Technical Staffs with Qualifications & Experience. Applicable more than 30 lacss.

N.B.: Failure of submission of any of the above mentioned documents as stated in Sl. No.5.(a). and Sl. No.: .5.(b). and Sl. No. : 5(c). will render the tenderer liable to be rejected for both statutory & non statutory cover.

SPECIAL TERMS & CONDITIONS AND SPECIFICATION OF WORKS

The tenderer should quote his base offer as per the quantity described in the Schedule, which may be accepted by the department if found technically acceptable and economically viable.

The tenderer should furnish the name of the state where factory is situated.

It is to be noted that Finance Department Notification No. 10500-F dt. 19th Nov. 2004 of Govt. of West Bengal will be applicable for finalization of tender.

In case the new D.G.S&D rate contract comes into operation before issuance of the Acceptance Order and if the rate contract is lower than that of the tendered rate, the benefit of lower price in rate contract shall be passed on to the purchaser i.e. the payment would be made at the lower rate.

In order to ensure timely and proper supply, the tender inviting Authority's right to split tender quantities between L-1 and other bidders at a later date is reserved. It will be the discretion of Tender Inviting Authority to split the quantity based on the capacity and the capability of such bidders for which required information will be sought from the respective bidders at a later date.

The rate will be quoted in the B.O.Q. Quoted rate will be encrypted in the B.O.Q. under Financial Bid. Downloaded properly and Upload digitally signed.

Tender Evaluation Committee (TEC)

Evaluation Committee constituted by the Competent Authority of Chandernagore Municipal Corporation will function as Evaluation Committee for selection of Technically Qualified Contractors.

Opening & evaluation of tender:

If any contractor is exempted from payment of EMD, copy of relevant Government Order needs to be furnished.

Opening of Technical Proposal:

Technical proposals will be opened by the Concerned Tender Inviting Authority or his authorized representative electronically from the website using their Digital Signature Certificate (DSC).

Intending Tenderers may remain present if they so desire.

Cover (folder) for Statutory Documents (Ref. Sl. No. A.5.(a).) will be opened first and if found in order, cover (folder) for Non- Statutory Documents (Ref. Sl. No. A. 5. (b). Will be opened. If there is any deficiency in the Statutory Documents the tender will summarily be rejected.

Decrypted (transformed into readable formats) documents of the non-statutory cover will be downloaded & handed over to the Tender Evaluation Committee.

Summary list of technically qualified tenderers will be uploaded online.

Pursuant to scrutiny & decision of the Board of Councilors' the summary list of eligible tenderers & the serial number of work for which their proposal will be considered will be uploaded in the web portals.

During evaluation the committee may summon of the tenderers & seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

1. Financial Proposal

The financial proposal should contain the following documents in one cover (folder) i.e. Bill of Quantities (BOQ). The contractor is to quote the rate (Presenting Above / below / At per) online through computer in the space marked for quoting rate in the BOQ.

Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.

Financial capacity of a bidder will be judged on the basis of information furnished in Section - B.

Penalty for suppression / distortion of facts:

If any tenderer fails to produce the original hard copies of the documents like Completion Certificates and any other documents on demand of the Tender Inviting Authority within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies, it may be treated as submission of false documents by the tenderer and action may be referred to the appropriate authority for prosecution as per relevant IT Act.

Rejection of Bid:

Employer reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's action.

Award of Contract

The Bidder who's Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance Letter / Letter of Acceptance.

The notification of award will constitute the formation of the Contract.

Terms and conditions of Chandernagore Municipal Corporation will be incorporated all agreements between the Tender Accepting Authority and the successful bidder. All the tender documents including N.I.T. & B.O.Q. will be the part of the contract documents. After receipt of Letter of Acceptance, the successful bidder shall have to submit requisite copies of contract documents downloading from the website stated in Sl. No. 1 of N.I.T. along with requisite cost through Demand Draft / Pay Order issued from any nationalized bank in favour of the Chandernagore Municipal Corporation payable at Chandernagore within time limit to be set in the letter of acceptance.

Seal and Signature of the Bidder

Chandernagore Municipal Corporation

SECTION – B

FORM – I

PRE-QUALIFICATION APPLICATION

To
The Commissioner,
Chandernagore Municipal Corporation,
Barabazar, Marrie Park, Chandernagore,
Hooghly - 712136.

Ref. : Tender for _____

(Name of work) _____

e-N.I.Q.No. : Dated:

Dear Sir,

Having examined the Statutory, Non-statutory & N.I.T. documents, I /we hereby submit all the necessary information and relevant documents for evaluation.

The application is made by me / us on behalf of _____ in the capacity
_____ duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for Application and for completion of the contract documents is attached herewith.

We are interested in bidding for the work(s) given in Enclosure to this letter.

We understand that:

- 1) Tender Inviting & Accepting Authority can amend the scope & value of the contract bid under this project.
- 2) Tender Inviting & Accepting Authority reserve the right to reject any application without assigning any reason.

Enclosure(s) : e-Filling -

- 1) Statutory Documents.
- 2) Non Statutory Documents.

Date:

Seal and Signature of the Bidder

Chandernagore Municipal Corporation

SECTION – B
Form-II

[To be furnished on Company's Letter Head]

- 1) I, the under-signed do certify that all the statements made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection/ claim will be raised by the under-signed.
- 2) The under-signed also hereby certifies that neither our firm M/S _____ nor any of constituent partner had been debarred to participate in any tender by any Govt. Organization / Undertaking during the last 5 (*five*) years prior to the date of this N.I.T.
- 3) The under-signed would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by the Department to verify this statement.
- 4) The under-signed understands that further qualifying information may be requested and agrees to furnish any such information at the request of the Department.
- 5) Certified that I have applied in the tender in the capacity of individual/ as a partner of a firm and I have not applied severally for the same job.

We hereby declare that we agree to the terms and condition laid down in the NIQ document, Terms and Conditions of Chandernagore Municipal Corporation as published in the NIQ no:**Dated:**

.....
This agreement over rides any remarks/observation/ submission made anywhere else in our submitted bid.

Signed by an authorized officer of the firm

Title of the officer

Name of the Firm with Seal

Date: _____

Seal and Signature of the Bidder

Chandernagore Municipal Corporation

SECTION – B

FORM – III

STRUCTURE AND ORGANISATION

1) Name of Applicant : _____

2) Office Address : _____

Telephone No. : _____

Fax No. : _____

3) Name and Address of Bankers : _____

4) Attach an organization chart showing the structure of the company with names of Key personnel and technical staff with Bio-data : _____

Note: Application covers Proprietary Firm, Partnership, Limited Company or Corporation

Signature of applicant including title and
capacity in which application is made

Seal and Signature of the Bidder

Chandernagore Municipal Corporation

SECTION – B**FORM – IV****Experience Profile**

Name of the Firm : _____

List of projects completed that are similar in nature to the works having more than 50% (*fifty percent*) of the project cost executed during the last 3 (*three*) years.

Name of Employer	Name, Location & nature of work	Name of Consulting Engineer responsible for supervision	Contract price in Indian Rs.	Percentage of Participation of company	Original Date of start of work	Original Date of completion of work	Actual Date of starting The work	Actual Date of completion of work	Reasons for delay in completion (if any)

Note:

- 1) Certificate from the Employers to be attached
- 2) Non-disclosure of any information in the Schedule will result in disqualification of the firm

Signature of applicant including title and capacity in which application is made

Seal and Signature of the Bidder

Chandernagore Municipal Corporation